

Debtor's Attorney Class

Presented by the Clerk's Office of the U.S. Bankruptcy Court, Northern District of Illinois

This class is an instructor-led course designed for a debtor's attorney who is able to navigate a browser and convert word processing documents to PDF. Course length is 4 hours. This course provides attorney with hands on experience using CM/ECF. Upon completion of this course you will be able to:

- Navigate the court's web page and access ECF
- Convert word processing documents into Portable Document Format (PDF)
- Open a bankruptcy case
- Upload a creditor matrix
- File/Docket attorney related documents
- Pay filing fees via the Internet and Retrieve Internet Payment history
- Research the electronic docket to obtain case information using various reports in CM/ECF

Time & Locations

CM/ECF classroom training will be offered in our Chicago and Rockford divisional offices.

Chicago classes will be held in the Dirksen Federal Building - 219 South Dearborn - U. S. Bankruptcy Court, Training Offices - Room 1140.

Rockford classes will be held in the Stanley J. Roszkowski U.S. Courthouse, 327 South Church Street, Room 1109, Rockford, Illinois 61101